Swift Search

ACCESS
INFORMATION
ANYWHERE,ANYTIME

Facts & Stats

- 90% of organizations have no formal digital document strategy.
- The average worker spends 4.5 hours per week searching for information.
- Companies spend $20 in labor to file a document, $120 to find a document, and $220 to reproduce a lost document.

ABOUT SwiftSearch

In modern enterprises, critical business content is spread out everywhere. Documents and data are saved in file servers, cloud repositories, document management systems, email servers, and various business applications. Unfortunately, this siloed approach to information management makes it challenging to find mission critical data. As a result, deadlines get missed and valuable time is wasted looking for information.

With SwiftSearch, the challenge of finding business content becomes a thing of the past. SwiftSearch enables instant retrieval of documents and data, regardless of where they are stored. Utilizing a single, user friendly search portal, documents can be accessed easily across shared file systems, SharePoint, email, and document management systems.

SwiftSearch FEATURES

- Intuitive, Google like Enterprise document search portal
- Powerful search capabilities across siloed document repositories (Email, SharePoint, OneDrive, Box, DropBox, Fileserver) 90+ file types
- Searches all formats including PDF documents and MS Office files.
- Fully automated & advanced document indexing
- Open/edit/save documents in their native application.
- Keyword search across all documents
- Apply annotations & markup documents
- Version and permission controls
- Customizable search capabilities
- Hosted in the cloud or on-premise
- Native Application Security
- Intuitive document viewer

SwiftSearch Benefits

■ **Powerful Search & Retrieval**

Use Google like search tools to locate documents using any combination of keywords, phrases, and more. With SwiftSearch, you can instantly find every document that matches your search criteria.

■ **Immediate Access to Information**

Save valuable time by giving your team access to the documents and data they need to get their job done in a timely fashion.

■ **Get up and running in weeks, not months.**

SwiftSearch is rapidly deployable and highly scalable. No matter what the size of your size of organization is, SwiftSearch can be deployed very quickly and be expanded to any digital repository.
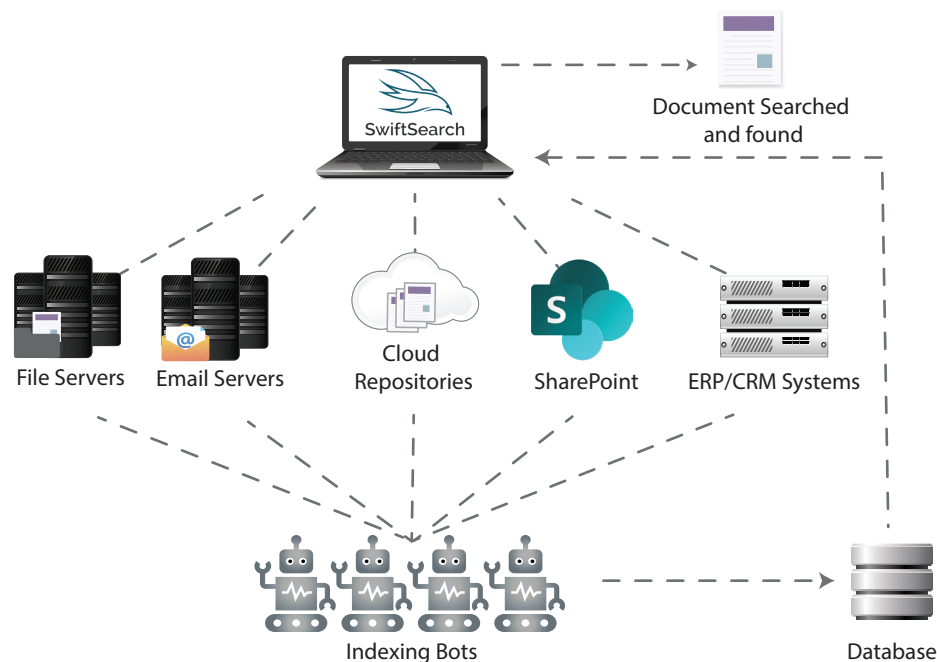
■ **Fully Automate Document Indexing**

SwiftSearch takes the grunt work out of traditional document management projects. Users do not need to pains-takingly index and extract key metadata details from a file. SwiftSearch's intelligent indexing will complete this task fully automated in the background. Whether you need to capture basic details, keywords across documents, or critical metadata fields.

■ **Breakdown Information Silos**

SwiftSearch enables instant search across all repositories to get the information you need to do your job. Using the SwiftSearch portal you can recall all documents across any of your disparate systems.

SwiftSearch finds documents and data wherever they are stored and eliminates the need to migrate content to a central repository. In a single search, find documents located in disparate file servers, SharePoint Sites, cloud repositories, email servers and more.

SwiftSearch Architecture

SwiftSearch

Document Searched and found

File Servers Email Servers Cloud Repositories SharePoint ERP/CRM Systems

Indexing Bots Database